

The Annual Quality Assurance Report (AQAR) of the IQAC (2010-2011)

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

D.R.K.COLLEGE OF COMMERCE

1.2 Address Line 1

649- C Ward , Azad Chowk ,

Address Line 2

Raviwar Peth

City/Town

KOLHAPUR

State

MAHARASHTRA - INDIA

Pin Code

416002

Institution e-mail address

info@drkcollegekolhapur.org

Contact Nos.

0231-2641224 .

Name of the Head of the Institution:

Principal Dr. S.B. Patil

Tel. No. with STD Code:

0231-2605470

Mobile:

09422422221

Name of the IQAC Co-ordinator: ASSO. PROF. P. K.KATTI

Mobile: +919422970092

IQAC e-mail address: info@drkcollegekolhapur.org

1.3 NAAC Track ID (For ex. MHC0GN 18879)

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

NAAC/A7A/outcome/2003/16195
dated September 16,2003

1.5 Website address: www.drkcollegekolhapur.org

Web-link of the AQAR: www.drkcollegekolhapur.org/wp-content/uploads/2010-2011.pdf

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+		2003	2008
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY 30/04/2009

1.8 AQAR for the year (for example 2010-11) 2010-11

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR _____ (DD/MM/YYYY)4
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(E.g. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu.)

TEI (Edu) Engineering Health Science Management

Others (Specify)

SHIVAJI UNIVERSITY, KOLHAPUR

1.12 Name of the Affiliating University (*for the Colleges*)

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

ACCOUNTING PRACTICES IN BUSINESS WORLD

Post Recession impact on Indian industries managerial effectiveness through communication

2.14 Significant Activities and contributions made by IQAC

- Proposed to enhance quality in education and arrange guest lectures of different experts.
- Arranging guest lectures of experts for developing skills of students
- Conducting workshops for the benefit of students to make them aware about different social environmental aspects
- Motivating students to participate in training programmes organised by external authorities for increasing their employability in future.
- Planned to undertake placement activities and approach various organisations through placement cell cum committee.
- Meetings held with faculty members regarding each criterion

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Proposed to conduct National Seminar in the college	Conducted state seminar on accounting economic & English
Planned to conduct study tours and industrial visits and visits to social organizations	Arranged industrial visit and visit to social organizations.
Proposed to generate entrepreneurs through commerce education	Motivated students to participate in short training programme organised by DIC and other associations.
Planned to make involvement of students in industry and commerce by arranging guest lectures from industrial areas.	Eminent speakers invited to increase student involvement with industry
Proposed to make students vigilant of practical knowledge and its application for ethical ecological social and economic issues	Students visit arranged to various associations like banks for providing practical knowledge on ethical and economic and social issues.
Proposed to organise training for skill improvement in English.	Organised BEC (Preliminary Level) programme for the students

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body

Yes

No

Management

Syndicate

Any other body

Provide the details of the action taken

- Improvements were made in admission procedure by computerising and simplifying the procedure.
- Book exhibitions arranged in library for developing reading habits among the students.
- Career guidance and counselling programme was undertaken for students with the help of lectures of experts

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	2	-	2	-
UG	2	-	1	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others (C.P.T.)	1	-	1	1
Total	5	-	4	1

Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: ~~CBCS/Core~~/Elective option / ~~Open options~~

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	3
Trimester	-
Annual	1

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual
Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The college has implemented semester pattern and revised syllabus for B.COM.I & B.B.A.I as per the guidelines of Shivaji University, Kolhapur.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion –II

2. Teaching, Learning and Evaluation

2.1 Total Number of permanent faculty:-

Total	Asst. Professors	Assoc. Professors	Professors	Others
24	16	4	1	3

2.2 Number of Permanent faculty with Ph.D

5

2.3 No. of faculty positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Assoc. Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
1	5	0	2(MBA)	0	0	0	0	1	7

2.4 No. of Guest and Visiting faculty and Temporary faculty

3	1	10
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2.5 Faculty Participation in conferences and Symposia

No. Of faculty	International Level	National Level	State Level
Attended	4	8	8
Presented Papers	4	5	2
Resource Persons	1	1	1

2.6 Innovative process adopted by the institution in Teaching and Learning:

- Use of LCD to facilitate teaching and learning
- Case study and seminar based learning
- Industrial visit
- Group Discussions and debates

2.7 Total Number of actual teaching days during this academic year

164

2.8 Examination/ Evaluation Reforms initiated by the institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Preliminary Examination

2.9 Number of faculty members involved in curriculum restructuring/ revision/ syllabus development as member of Board of Study/ Faculty Curriculum Development workshop

		1
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2.10. Average percentage of attendance of students

88

2.11 Course/ Programme wise distribution of pass percentage:

88

Title of the Programme	Total No. of students appeared	Division				
		Distinction%	I %	II %	III%	Pass%
B.Com	395	2.27	21.51	49.62	7.59	81.01
M.Com	65	1.53	9.23	26.15	6.15	43.08
B.B.A	65	20	60	6.15	0	86.15
M.B.A	57	7.01	84.22	8.77	0	100.00

2.12 How does IQAC Contribute/ Monitor/Evaluate the Teaching and Learning Processes:

- IQAC has provided guidelines for arranging guest lectures on social issues
- IQAC suggested yearly evaluation of teaching activities.

2.13 Initiatives undertaken towards faculty development

Faculty/Staff Development Programmes	Number of faculty benefitted
Refresher Courses	1
UGC- Faculty Improvement Programme	1
HRD Programmes	-
Orientation Programmes	-
Faculty Exchange Programmes	-
Staff training conducted by the university	-
Staff training conducted by other institutions	2
Summer/winter schools, workshops etc.	2
Others	2

2.14 Details of Administrative and Technical Staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the year	Number of positions filled temporarily
Administrative staff	24	05	3	-
Technical Staff	0	0	0	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Stimulating faculty and students to publish articles in reputed journals.
- Motivating faculty and students to undertake research project.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	1	-	-
Outlay in Rs. Lakhs	-	30000	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	2	-
Non-Peer Review Journals	3	-	-
e-Journals	-	-	-
Conference proceedings	-	2	1

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	2009-10, 10-11	UGC	30000	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-

Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify)	-	-	-	-
Total	1		30000	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST

DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme

INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

Level	International	National	State	University	College
Number	-	-	3 (Seminars)	-	-
Sponsoring agencies	-	-	UGC	-	-

3.11 No. of conferences organized by the Institution

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs: NIL

From funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
1	-	-	-	-	1	-

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

03

06

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
 National level International level

3.25 No. of Extension activities organized

University forum College forum
 NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility.

- NSS and NCC units organised Blood Donation camp.
- NSS and NCC units organised 'Tree Plantation Programme'
- NSS volunteers presented a street play on 'SWINE FLEW' and 'Lek Wachava' (Save Baby)

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area				
College Area	3515.6 sq.mt.	-	-	3515.6 sq.mt.
Hostel Area	14727.3½ Sq.mt.			14727.3½ Sq.mt.
Class rooms	21	-	-	21
Laboratories	-	-	-	-
Seminar Halls	02	-	-	02
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	----	128 8	UGC Management	136
Value of the equipment purchased during the year (Rs. in Lakhs)	----	21.96 0.91	UGC Management	22.87
Others(Rs. in Lakhs)	----	0.60 1.07	UGC Management	1.67

4.2 Computerization of administration and library

- Office is fully computerized
- Library is partially computerized.
- Implementation of Barcode system in library.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	37,041	11,45,998	544	57,528	37,585	12,03,526
Reference Books	24,898	18,37,840	530	2,04,221	25,428	20,42,061
e-Books	-	-	-	-	-	-
Journals	77	61,376	-	-	77	61,376
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	12,346	5,75,333	125	28,869	12,471	6,04,202

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	87 PC	02	Upto4 Mbps Upto4Mbps	02 Labs	-	09 PC	08 PC	01 PC
Added	10 PC	-		-	-	01 PC	03 Laptops	-
Total	97 PC	02	Upto8 Mbps	02 Labs	-	10 PC	08 PC 03 Laptops	01 PC

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Up gradation (Networking, e-Governance etc.)

- Arranged workshop for faculty members, students and Administrative staff on tally ERP 9.
- Conducted training on library software for library staff and library users.

4.6 Amount spent on maintenance in lakhs:

i) ICT	0.54
ii) Campus Infrastructure and facilities	1.53
iii) Equipments	0.61
iv) Others	0.07
Total:	2.75

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Scholarships and Fee concession to the Students from SC/ST, OBC and economically weaker sections
- Convenient seating arrangement and first preference in the library, office to the students with physical disabilities
- Financial Assistance, Sports Equipments, Kit and Uniform, Scientific and advanced coaching to the students for participation in various /National and International competitions.
- Medical Assistance to students: First Aid Box Cover of Group Insurance Scheme etc.
- Hostel accommodation, installation of CCTV cameras for security purpose in the college premises
- Publication of student magazines 'Enterprise'.

5.2 Efforts made by the institution for tracking the progression

- Formation of various departments / committees.
- Organized Experts Lectures
- students are encouraged to participate in sports, youth festivals etc

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1818	424	--	--

(b) No. of students outside the state

21

(c) No. of international students

NIL

Men	No	%	Women	No	%
	1088	48.53		1154	51.47

Last Year											
Gen	SC	ST	OBC	Phy.Ch.	Total	Gen	SC	ST	OBC	Phy. Ch.	Total
1183	270	02	616	03	2074	1315	274	01	649	03	2242

Demand ratio 160:100

Dropout = 1.76%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Continuous Guidance by the faculty members to the students.
- Book Exhibition of Competitive exams
- Library facility

No. of students beneficiaries

70

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counseling and career guidance

- Guidance on problems in learning as well as exam and employment etc.
- Workshop under lead college scheme on- Career after graduation, Management Skills and Health and Medicine etc
- Placement cell, arrangement of interviews

No. of students benefitted

80

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
20	60	11	09

5.8 Details of gender sensitization programmes

Meetings with ladies representatives on health, hygiene and other problems and follow up.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level

46

National level

19

International level

46

No. of students participated in cultural events

State/ University level

15

National level

International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level

45

National level

08

International level

Cultural: State/ University level

02

National level

International level

5.10 Scholarships and Financial Support

	Number of Students	Amount
Financial support from institution	--	--
Financial support from government	507	Rs. 16,52,327
Financial support from other sources	--	--
Number of students who received International/ National recognitions	--	--

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

02

Blood Donation Camp and Street Play on voting awareness

5.13 Major grievances of students (if any) redressed: Nil

Criterion-VI

Governance, Leadership and Management

6.1 state the vision and mission of the institution:

OUR VISION:

‘To impart education in commerce and management for all who aspire to excel.’

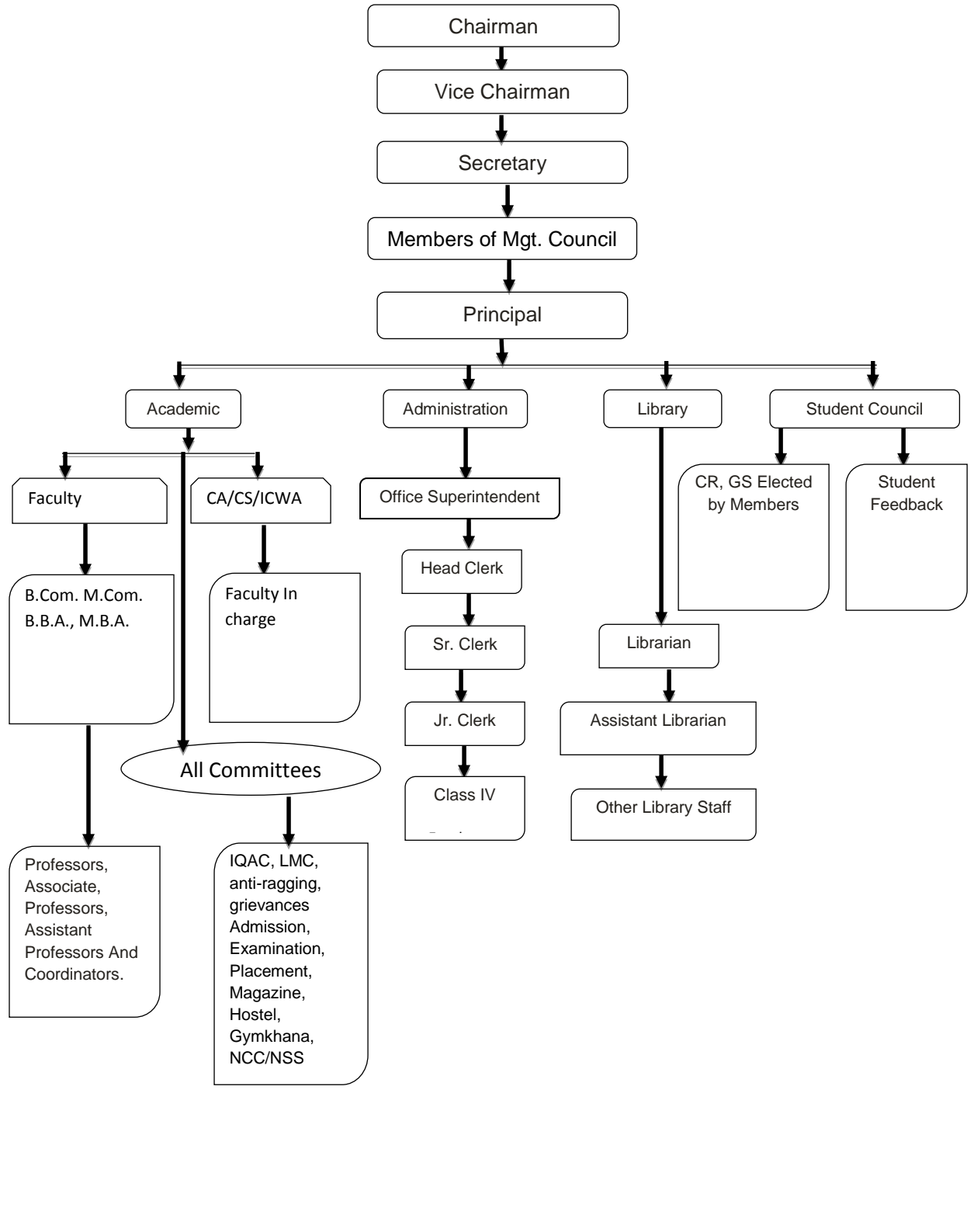
OUR MISSION:

1. To impart Quality Education in Commerce and management and to provide Co-curricular facilities for the All Round Development of the Youth of this region.
2. To make available the facilities to the students to utilize and develop their potential considering the requirements of the changing environment.
3. To inculcate the qualities like leadership, discipline and create the awareness about social responsibilities.
4. To make the institution a socially responsible unit by keeping interaction with industrial and social organizations.
5. To create and maintain healthy relation among students, faculties and management by facilitating enthusiastic work atmosphere.

6.2 Does the institution has a management information system?

Yes, the institution has a Management Information System. Following chart shows the relationship between managerial levels.

**Council of Education's
Deshbhakta Ratnappa Kumbhar College Of Commerce, Kolhapur**



6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- As college is affiliated to Shivaji University Kolhapur, we follow the curriculum developed by the university. One of our faculty is the member of BOS and Member of Faculty of Shivaji University.
- Semester pattern was introduced in the year.
- Faculty members also contribute as Chairpersons, Paper Setters, and Co-Papers setters for university examination.
- As per the curriculum internal tests are conducted and guidance for projects is provided.

6.3.2 Teaching and Learning

- Students are made to take active and positive part in the teaching and learning process through group discussion, interactive sessions, and extra-curricular activities.
- The faculty members identify and counsel the poor performing students and provide proper guidance for improvement.

6.3.3 Examination and Evaluation

- The college ensures that the examination and evaluation have been conducted according to university norms.
- Faculty members assess the university papers at the CAP centers arranged by the university.
- Review of the results and the performance are also discussed in Local Management Committee.

6.3.4 Research and Development

- As a part of the Research, the under-graduate and post-graduate students are encouraged to carry out their project in nearby industries.
- The students are also motivated and guided to do research work in the area of interest, proper guidance and documentation is provided for in plant training.
- Faculty members are motivated continuously to publish their research papers, in National and International Seminars, Conferences and journals.

6.3.5 Library, ICT and Physical infrastructure/ instrumentation

LIBRARY:

- Number of books purchased: 1199 Journals: 77 News Papers: 4
- UGC grants available for library facilities are utilized fully.
- Students have been given books through Book Bank and special library scheme.
- User friendly search tool OPAC- highly descriptive with keywords, author name, title, subject and publication etc., to describe each item in the library collection.
- The library maintains and provides a set of course-wise and year-wise question papers.

LIBRARY AUTOMATION:

- Total number of **Computers: 4 Printer :1 Scanner :3**
- At present the library is partially automated.

ICT:

- Internet facilities are provided to the staff, students and research scholars.
- Every administrative staff is provided with Desktop Computer, Scanner, Laser Printer, internet connection etc.
- All the faculty members, students are encouraged to utilize the available computers.

PHYSICAL INFRASTRUCTURE/ INSTRUMENTATION:

- Total Area of College: 3515.6 sq.mt., Built Up Area: 5097 Square Meter.
- Class Rooms :21, Computer Labs:3, Strong Rooms:1, Seminar Hall:2
- Multipurpose Hall :1 Boys Hostel:1 Staff Quarters:4
- Reading Room, Common Room for Girls, Staff Rooms Etc.

SPORTS AND OTHER FACILITIES:

- Facility for indoor games like Table Tennis, Badminton, Carom, chess etc. and outdoor courts for Basketball and cricket.
- Multipurpose hall for conducting various activities.
- Parking area for faculty and students.

6.3.6 Human Recourse Management

- The Principal of the college is the academic head of institution. He looks after the academic activities of the institution and maintains a cordial relationship with the management and all stakeholders.
- IQAC of the College effectively functions and takes care of all the quality enhancement and quality sustenance measures. It is constituted as per the guidelines provided by NAAC.
- The management system includes several committees for assisting the principal in coordinating different curricular and extra-curricular activities.
- Coordinators are appointed for self-financing courses with full support by management for the administration and extra-curricular activities.

1.3 Faculty and Staff recruitment

- Appointments are done as per the norms of University and State Government.
- Contract basis and CHB faculties are appointed by local management committee.

6.3.8 Industry Interaction/ Collaboration

- College organizes industrial visits for UG and PG students every year.
- The faculty members also contribute to the industry through their consultancy, guidance and research publications.
- The UG and PG students go for in-plant training every year.
- The contact with Corporate/Industrial units opens avenues for research and publication of papers.

6.3.9 Admission of Students

- Admission of the students is strictly on merit basis.
- The principal forms the committees for admission of the students to each class separately.
- The committee members follow the University Norms for admission.
- A separate register is maintained to record sale of application forms, list of applications received, list of students selected.
- A waiting list is also prepared and put up on the College Notice board along with the selection list.

6.4 Welfare Schemes for

Teaching	<ul style="list-style-type: none">➤ Group Insurance scheme.➤ PF, CPF, Medical Reimbursement.
Non-Teaching	<ul style="list-style-type: none">➤ Provision of uniforms every year.➤ Gift hampers during Diwali.➤ Group Insurance scheme.

Students	<ul style="list-style-type: none"> ➤ Financial assistance by way of scholarship- Rs.16, 52,327 to 507 students. ➤ TA, DA for students participating in sports, NSS, Cultural activities for various competitions. ➤ Provision for Bonafied Certificate from college for subsidized Bus Fair. ➤ Support for getting Educational Bank Loan / Financial Assistance from Private Trust. ➤ Group Insurance Scheme. ➤ Financial Assistance to participate in Youth Festival. ➤ Total Medical Check-up of students every year. ➤ Facility of day-night reading room during exam.
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6.5 Total corpus fund generated

Endowment fund

Rs.10, 00,000/-

6.6 Whether annual financial audit has been done

Yes

6.7 Whether Academic and administration Audit (AAA) has been done?

Audit	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	-	No	-
Administrative	Yes	Joint Director	Yes	Management

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

University results are declared within 45 days.

6.9 What efforts are made by the university/Autonomous College for Examination Reforms?

Examination Reforms:

Faculty members are deputed for the workshop conducted by Shivaji University for Examination Reforms.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NOT APPLICABLE

6.11 Activities and support for the Alumni Association

Meeting of Alumni Association is conducted once in a year and suggestions for improvement are welcomed from them.

6.12 Activities and support from the Parent-Teacher Association

Parent-Teacher meeting is conducted once in a year at college level.

6.13 Development programmes for support staff

- Felicitation of staff to support for their outstanding performance, achievement etc.
- Encouragement and support to faculty members to participate in Refreshers, Orientation Programme.
- Encouragement for participation in Faculty Development Programmes, Workshops, Seminars, Conferences etc.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Organizing NO VEHICLE DAY for teachers and students.
- Planting trees and maintaining the existing garden.
- Conducting expert lectures for the awareness of environmental problems.
- Cleaning of premises by the NSS students.
- Use of white/green board in the classrooms.

Criterion – VII

Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

- Arrangement of 20 days crash course for Tally ERP 9.0
- Use of new library software

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Conducted national seminar on accounting practices
- Arranged industrial visit and visit to social organizations.
- Motivated students to participate in short training programme organised by DIC and other associations.
- Eminent speakers invited to enhance student involvement with industry
- Students visit arranged to various associations like banks for providing practical knowledge on ethical, economic and social issues.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Appointment of teaching and nonteaching staff purely on merit basis.
- Tree plantation in campus.
- Field trips and interaction of industrial experts and resources persons.

****Provide the details in annexure (annexure need to be numbered as i, ii, iii)***

7.4 Contribution to environmental awareness / protection

- Organizing lectures on energy conservation.
- Welcome of guests by offering plants.
- Tree plantation activities.

7.5 Whether environmental audit was conducted? Yes No

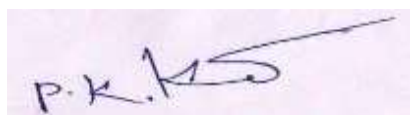
7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

<p style="text-align: center;">Strength</p> <ul style="list-style-type: none"> ➤ Library and infrastructural facility. ➤ Highly qualified, experienced teaching staff. ➤ Efficient non-teaching staff. ➤ Effective N.S.S., NC.C. Unit, Students Council, Nature Club, Placement and Career Guidance Cell. ➤ CPT coaching and CA examination centre . ➤ Participation and achievements National and International in sports 	<p style="text-align: center;">Weakness</p> <ul style="list-style-type: none"> ➤ Canteen facility ➤ Girls Hostel.
<p style="text-align: center;">Opportunity</p> <ul style="list-style-type: none"> ➤ Establish Research Centre. ➤ Establish competitive examination guidance centre . ➤ Establish coaching centre for CS. ➤ starting new self-financing courses and Add-on courses 	<p style="text-align: center;">Challenges</p> <ul style="list-style-type: none"> ➤ To cope up with global challenges

8. Plans of institution for next year

- Proposed to conduct special coaching for students to appear for GD- PI after CET MBA entrance examination
- Planning of seminars/ workshops/ guest lectures on different topics for the benefit of students
- Equipping seminar hall and classrooms with ICT and white boards and green boards
- Stimulating faculty members for research work and research projects
- Implementing ICT software for computerisation of library.

Name Prof. P.K. Katti Name Dr. S.B. Patil



Signature of the Coordinator, IQAC



Signature of the Chairperson, IQAC

Annexure-I

COUNCIL OF EDUCATION'S
D. R.K. COLLEGE OF COMMERCE, KOLHAPUR

YEAR:2010-11

ANALYSIS OF ASSESSMENT OF THE TEACHER BY THE STUDENT

(n=400)

Sr. No.	Particulars	Excellent	Very Good	Good	Satisfactory	Unsatisfactory
1	Subject knowledge	25	30	40	5	Nil
2	Language competency	15	25	40	20	Nil
3	Class control	25	30	35	10	Nil
4	Ability to explain	35	25	35	15	Nil
5	Availability	60	5	20	15	Nil
6	Career guidance	10	30	30	30	Nil
7	Encouragement for extra-curricular activities	15	25	30	30	Nil
8	Punctuality in lecture	50	10	20	20	Nil
9	Preparing students for exams.	70	10	20	Nil	Nil
10	Efforts to bring discipline among the students	40	15	30	15	Nil
11.	General remarks.	15	45	30	10	Nil

Figures indicate percentage of responses

COUNCIL OF EDUCATION'S
D. R.K. COLLEGE OF COMMERCE, KOLHAPUR

YEAR:2010-11

ANALYSIS FEEDBACK FROM PARENTS

(N=30)

Sr. No.	Parameters	Satisfactory	Unsatisfactory
1	Standard of teaching	95	5
2	Extra-Curricular activities	90	10
3	Students Support	85	15
4	Soft skill development	90	10
5	Infrastructure	100	Nil
6	Library facilities	95	5
7	Sports facilities	80	20
8	Office administration	80	20
9	Counseling to students	85	15

Figures indicate percentage of responses

**COUNCIL OF EDUCATION'S
D. R.K. COLLEGE OF COMMERCE, KOLHAPUR**

YEAR: 2010-11

ANALYSIS OF FEEDBACK FROM ALUMNI

(n=40)

Sr. No.	Particulars	Very Good	Good	Satisfactory	Unsatisfactory
1	Campus environment	30	30	30	10
2	Library facilities	40	20	35	5
3	Sports facilities	35	35	25	5
4	Health centre	30	25	35	10
5	Recent developments in the college	50	15	25	10
6	Infrastructure	65	25	5	5
7	Hostel facilities	70	10	13	7
8	Scholarship payment	90	5	5	Nil
9	Anti-Ragging, Anti-Sexual Harassment Cell	45	10	45	Nil
10	B.C. Cell	30	30	35	5
11.	Career Guidance	60	20	20	Nil
12	Interaction between college and alumni	40	25	25	10

Figures indicate percentage of responses.

Analysis of Employers Feedback

The employee expressed the satisfaction on different activities such as industry college interaction, placement cell, personality development and recent development in college. He suggested effective implementation of syllabus.

Annexure-II
Innovations and Best Practices

Year 2010-11

Sr. No.	Best Practices
i	<p style="text-align: center;">Appointment of teaching and nonteaching staff on pure merit</p> <p>In our College well Qualified and quality staff is recruited through selection procedures laid down by the UGC, Govt .of Maharashtra and Shivaji University. Not a single penny is collected in the form of donation for the selection.</p>
ii	<p style="text-align: center;"><u>Tree plantation in campus</u></p> <p>In this year we have planted more than 60 trees in college and Hostel campus. Almost every major occasion we have celebrated by planting trees. Students not only just planted the trees but also have taken care of the trees planted by them through out the year. At the same time we have welcome our guest by offering plants to them. This was the small effort towards creating environment consciousness among the students.</p>
iii	<p style="text-align: center;"><u>Field trips and interaction with industrial experts</u></p> <p>Around 50 students of our college visited the production facilities of the world's number one auto manufacturing company and brake manufacturing company "Knorr Bleaze", Pune, spread over a sprawling 297 acres of prime property with three fully integrated production facilities. The plant has already manufactured over 7.5 million vehicles.</p> <p>The students were escorted by Mr. V.K. Malhotra , Dy. Manager production on a guided tour of the plant. After gearing themselves up in helmets and eye protection glasses, students were escorted to assembly line 2, where they witnessed the various assembly processes.</p>

D.R.K. College of Commerce, Kolhapur
Academic Calendar Year 2010 -20 11
19th June 2010 to 30th April 2011

Sr. No.	Month	Week I	Week II	Week III	Week IV
1	June 2010		Term beginning Meeting Preparation of admission process	College begins Time table preparation	Admission Process starts Chatrapati Shahu Jyanti B.Com.II BBA II M.Com.II Classes Starts
2	July 2010	Beginning of Lectures Commencement of B.Com.III, BBAIII Classes Time Table Preparation	11 th Population Day P.G.-M.Com. M.B.A. Admission Process University affiliation Ratnamanch Activity	P.G.-M.Com. M.B.A. Admission Process Staff environment meeting C.S. C.A C.P.T.course	P.G.-M.Com. I M.B.A.I Admission Process Commencement of M.Com. II Classes
3	August 2010	Beginning of MBA II Classes MBA	NSS Inauguration Visit to old age homes	University Exam Forms Staff Secretary Selection	Career Counseling Programme Student Council

		Orientation day MBA I Classes Starts Guest lecture	15 th Independence day 9 th Krantidin	Marathi Poem workshop Talent Floor Activity	Election Guest Lecture
4	September 2010	5 th Teachers day Guest Lecture	15 th Sep. Deshbhakt Padmashri Dr. Ratnappa Kumbhar Jyanti Hindi Day Celebration Guest Lecture	16 th general Ozone day Industry-student Interaction Blood Donation Camp Placement broacher activity	NSS Day Study tour Tourism Day Yuva chakra Intra College Student Competition in Marketing Ethics Day
5	October 2010	Mahatma Gandhi Jyanti MBA Activities starts Lead College Activity	Midterm Examination Student Feedback forms Dipawali vacation	Dipawali vacation	Dipawali vacation Term End Meeting

		Submission of Home Assignments			
6	November 2010	Dipawali vacation	Guest Lecture Placement Broacher University examination BEC -Course	University examination BEC -Course	University examination Internal Marks preparation and Submission BEC -Course
7	December 2010	11 th Worlds aids day Industrial Tour MBA I BEC -Course	Beginning of next semester Time table BEC -Course	Guest lecture Student - Industry Interaction Workshop BEC -Course	23 rd Sep. Deshbhakt Padmashri Dr. Ratnappa Kumbhar Death anniversary Anti tobacco day BEC -Course
8	January 2011	Commencement of MBA II Classes Commencement of MBA I Classes BEC -Course	NSS Camp 12 th Swami Vivekananda Jayanti 14 th Traditional day BEC -Course	Campus Activity Lead College Activity Workshop BEC -Course	26 th Republic Day Guest Lecture Campus activities EDP programmes BEC -Course
9	February	Environment	Submission of	Campus	Annual Prize

	2011	Projects Sports Day Home Assignments	Environmental Projects Visit to Udayamnagar	activity Physical Examination of B.Com.I II III	distribution function C.S.progarmes Lead college activity
10	March 2011	Home assignments Campus Placement Mid Term Examination	8 th Women's Day Business English Certificate Course Tally Course	21 st NSS health day Campus Placement	Guest Lecture on Budget Campus activity MBA Submission of Home Assignments
11	April 2011	MBA Project Submission University Examination	University examination 14 th Dr. Babasaheb Ambedkar Jyanti	University exam	University exam 30 th Term end meeting