

The Annual Quality Assurance Report (AQAR) of the IQAC (2011-2012)

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

D.R.K.COLLEGE OF COMMERCE

1.2 Address Line 1

649- C Ward , Azad Chowk ,

Address Line 2

Raviwar Peth

City/Town

KOLHAPUR

State

MAHARASHTRA - INDIA

Pin Code

416002

Institution e-mail address

info@drkcollegekolhapur.org

Contact Nos.

0231-2641224 .

Name of the Head of the Institution:

Principal Dr. S. B. Patil

Tel. No. with STD Code:

0231-2605470

Mobile:

09422422221

Name of the IQAC Co-ordinator:

ASSO. PROF. DR. V. A. PATIL

Mobile:

+919822917350

IQAC e-mail address:

info@drkcollegekolhapur.org

1.3 NAAC Track ID (For ex. MHCOGN 18879)

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

NAAC/A7A/outcome/2003/16195

dated September 16,2003

1.5 Website address:

www.drkcollegekolhapur.org

Web-link of the AQAR:

www.drkcollegekolhapur.org/wp-content/uploads/2011-2012.pdf

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+		2003	2008
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC:

DD/MM/YYYY

30/04/2011

1.8 AQAR for the year (for example 2010-11)

2011-12

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR _____ (DD/MM/YYYY)4
ii. AQAR _____ (DD/MM/YYYY)
iii. AQAR _____ (DD/MM/YYYY)
iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(e.g. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- Planned to conduct orientation programme for newly recruited staff members.
- Providing financial assistance to students by obtaining scholarships
- Ensuring quality in academic programme by improving class room attendance and teacher student interaction and through student feedback, parent's teacher meetings.
- Imparting knowledge to students about recent and innovative trends in commerce and management.
- Providing opportunities for personality development of students through co-curricular and extra-curricular activities

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Proposed to conduct special coaching for students to appear for GD- PI after CET MBA entrance examination	Provided one day guidance to students for appearing MBA CET entrance.
Planning of seminars/ workshops/ guest lectures on different topics for the benefit of students	Different departments conducted guest lectures in different subjects
Equipping seminar hall and classroom with ICT and white boards and green boards	Seminar hall and classroom were equipped with LCD and ICT for courses like BBA MBA and M Com.
Stimulating faculty members for research work and research projects	No. of faculty members participated in seminars and presented research papers
Implementing ICT software for computerisation of library.	The task of computerisation of Library services has been initiated.

* *Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Student's performance in academic and extra-curricular activities has been improved considerably.

Students were motivated to organise social awareness programmes on major social issues like 'save baby girl; save earth ' through participation of students from NSS and NCC in the form of Raileys, One act plays

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	2	-	2	-
UG	2	-	1	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others (C.P.T.)	1	-	1	1
Total	5	-	4	1

Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: ~~CBCS/Core~~/Elective option / ~~Open options~~

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	3
Trimester	-
Annual	1

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual
Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The Semester Pattern and Revised syllabus has been introduced for B. Com – II and BBA – II and same was implemented by the College.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion –II

2. Teaching, Learning and Evaluation

2.1 Total Number of permanent faculty:-

Total	Asst. Professors	Assoc. Professors	Professors	Others
24	16	4	1	3

2.2 Number of Permanent faculty with Ph.D

4

2.3 No. of faculty positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Assoc. Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	4	0	2(MBA)	0	0	0	0	0	6

2.4 No. of Guest and Visiting faculty and Temporary faculty

3	1	06
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2.5 Faculty Participation in conferences and Symposia

No. Of faculty	International Level	National Level	State Level
Attended	7	8	5
Presented Papers	5	6	2
Resource Persons	-	2	2

2.6 Innovative process adopted by the institution in Teaching and Learning:

- Use of ICT in teaching learning process
- Research Paper Reading
- Provision of study materials by teachers.

2.7 Total Number of actual teaching days during this academic year

168

2.8 Examination/ Evaluation Reforms initiated by the institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Midterm Exam

2.9 Number of faculty members involved in curriculum restructuring/ revision/ syllabus development as member of Board of Study/ Faculty Curriculum Development workshop

		01
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2.10. Average percentage of attendance of students

89

2.11 Course/ Programme wise distribution of pass percentage:

Title of the Programme	Total No. of students appeared	Division				
		Distinction%	I %	II %	III%	Pass%
B.Com	407	3.68	19.41	54.54	4.42	82.06
M.Com	65	6.16	24.62	29.23	3.07	63.08
B.B.A	60	8.33	68.34	16.66	0	93.33
M.B.A	58	1.72	87.94	5.17	0	94.83

2.12 How does IQAC Contribute/ Monitor/Evaluate the Teaching and Learning Processes:

- | |
|--|
| <ul style="list-style-type: none"> ➤ Organising Co-Curricular activities for students ➤ Promoting research activities as a part of teaching learning |
|--|

2.13 Initiatives undertaken towards faculty development

Faculty/Staff Development Programmes	Number of faculty benefitted
Refresher Courses	1
UGC- Faculty Improvement Programme	-
HRD Programmes	-
Orientation Programmes	1
Faculty Exchange Programmes	-
Staff training conducted by the university	-
Staff training conducted by other institutions	1
Summer/winter schools, workshops etc.	2
Others	2

2.14 Details of Administrative and Technical Staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the year	Number of positions filled temporarily
Administrative staff	22	09	2	-
Technical Staff	0	0	0	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Conducting seminars, conferences, workshops on recent developments in Commerce and Management.
- Encouraging faculty and students to publish articles in reputed journals.
- Motivating faculty and students to undertake research project.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	3	2	-
Non-Peer Review Journals	2	3	-
e-Journals	-	-	-
Conference proceedings	1	3	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-

Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs : NIL

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
2	-	1	-	1	-	-

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum	-	College forum	4
NCC	4	NSS	24
		Any other	-

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility.

- Organised Blood Donation camp.
- Organised 'Tree Plantation Programme'
- NSS volunteers participated in 'Matadan Janjagruti' (Voters' Awareness) campaign.
- NSS volunteers presented a street play on T.B.

Criterion - IV

4. Infrastructure and Learning Resources 2011-2012

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area				
College Area	3515.6 sq.mt.	-	-	3515.6 sq.mt.
Hostel Area	14727. 3½ Sq.mt.			14727. 3½ Sq.mt.
Class rooms	21	-	-	21
Laboratories	-	-	-	-
Seminar Halls	02	-	-	02
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	---	1 5	UGC Management	6
Value of the equipment purchased during the year (Rs. in Lakhs)	---	0.17 0.09	UGC Management	0.26
Others(Rs. in Lakhs)	---	---	----	---

4.2 Computerization of administration and library

- Office is fully computerized
- Library is partially computerized

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	37,585	12,03,526	441	34,247	38,026	12,37,773
Reference Books	25,428	20,42,061	512	2,12,698	25,940	22,54,759
e-Books	-	-	-	-	-	-
Journals	72	60,785	-	-	72	60,785
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	12,471	6,04,202	231	39,446	12,702	6,43,648

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	97 PC	2 Labs	Upto 4 Mbps Upto 4 Mbps	02 Labs	-	10 PC	08 PC 03 Laptop	01 PC
Added	05 PC	-		-	-	01 PC		-
Total	102 PC	2 Labs	Upto 8 Mbps	02 Labs	-	11 PC	08 PC 03 Laptop	01 PC

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Special program on internet access is conducted for our staff members and students.
- Conducted training on E-Governance for Administrative staff.

4.6 Amount spent on maintenance in lakhs :

i) ICT	0.43
ii) Campus Infrastructure and facilities	0.44
iii) Equipments	0.51
iv) Others	0.10
Total :	1.48

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC takes large efforts in enhancing the awareness about the support services. College provides facilities like concessions in fees for financially weaker students and cash awards for academic achievers. As well as for the outstanding performance in sports, the college provides sports kit, uniforms and equipments. Also the college provides medical assistance by making arrangements of first aid box at college premises and a cover of group insurance scheme for students. And it is the best practice of the college that students with physical disabilities are given first preference at all access. College provides hostel and fitness facilities for students.

5.2 Efforts made by the institution for tracking the progression

- Institution forms various departmental committees at starting of the academic terms to develop healthy repo between the college, teachers and students. Institution has purchased the updated software and computers.
- Institution has encouraged faculty members and students for participation in workshops and conferences, which developed their research skills in many ways.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1798	408	----	----

(b) No. of students outside the state

16

(c) No. of international students

01

Men

No	%
1103	50.00

Women

No	%
1103	50.00

Last Year						This Year					
Gen	SC	ST	OBC	Phy.Ch.	Total	Gen	SC	ST	OBC	Phy. Ch.	Total
1315	274	01	649	03	2242	1304	266	02	631	02	2206

Demand ratio 150:100

Dropout = 1.76 %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Study Room facility is made available for competitive exam students.

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Other

5.6 Details of student counseling and career guidance

- Guest Lectures:
- Gold as Investment Option- Mr. Benade Santosh
- Insurance Agent- A full time Career Option- Mr. Mande Santosh
- Training and Development- Mr. Patil M.R.
- Relevance of Five Year Plans in LPG- Dr. Mrs. V. P. Katti

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
12	60	07	05

5.8 Details of gender sensitization programmes

- Ladies representatives are called for the meeting.
- Guidance on Women health and security is provided.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	---	----
Financial support from government	443	Rs.22,32,385
Financial support from other sources	11	Rs.3,300
Number of students who received International/ National recognitions	----	----

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

1. Blood Donation Camp

2. Street Play on Eradication of Superstitions

5.13 Major grievances of students (if any) redressed: Nil

Criterion - VI

Governance, Leadership and Management

6.1 State the vision and mission of the institution:

OUR VISION:

‘To impart education in commerce and management for all who aspire to excel ’.

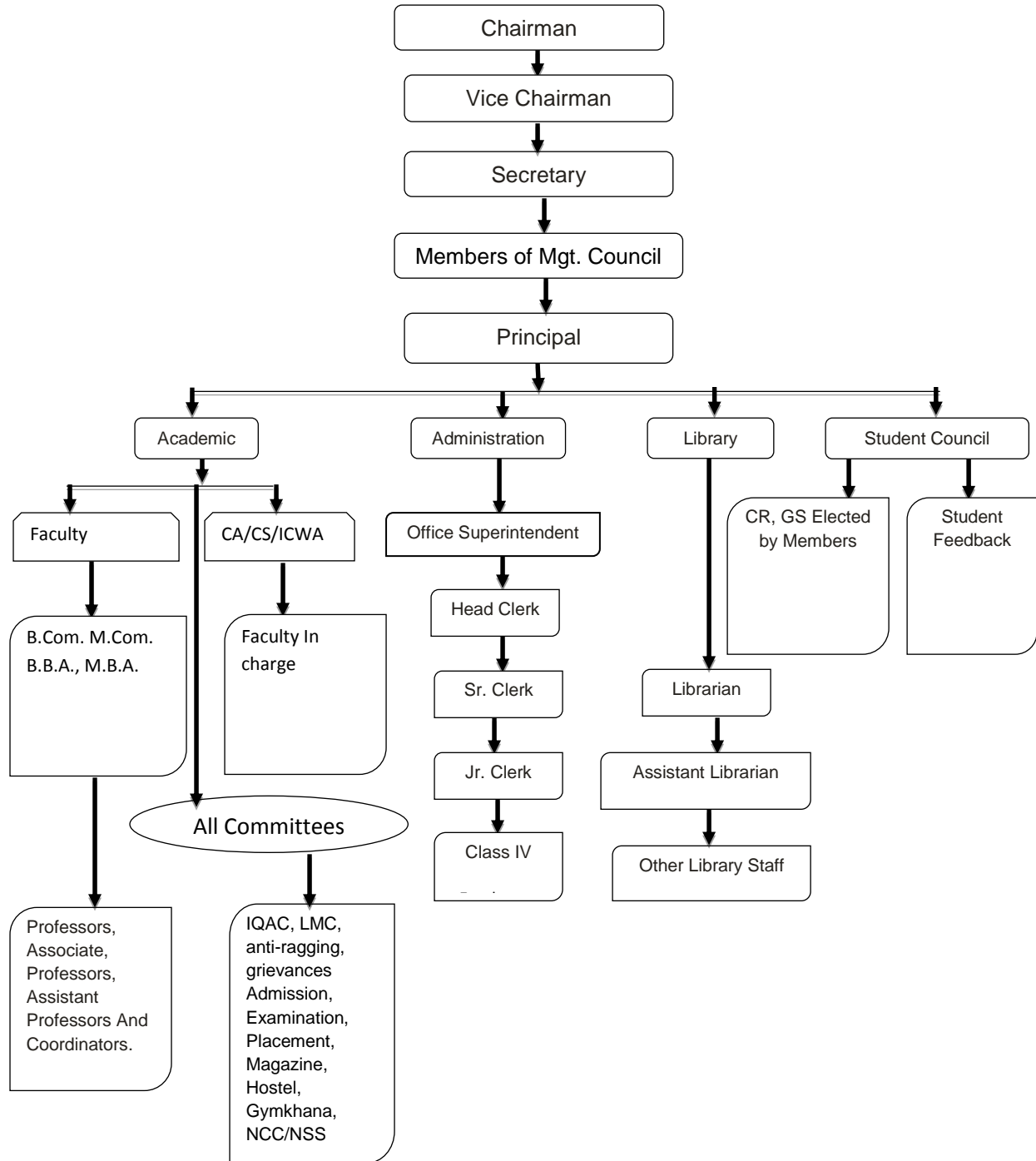
OUR MISSION:

1. To impart Quality Education in Commerce and management and to provide Co-curricular facilities for the All Round Development of the Youth of this region.
2. To make available the facilities to the students to utilize and develop their potential considering the requirements of the changing environment.
3. To inculcate the qualities like leadership, discipline and create the awareness about social responsibilities.
4. To make the institution a socially responsible unit by keeping interaction with industrial and social organizations.
5. To create and maintain healthy relation among students, faculties and management by facilitating enthusiastic work atmosphere.

6.2 Does the institution has a management information system?

Yes, the institution has a Management Information System. Following chart shows the relationship between managerial levels.

Council of Education's Deshbhakta Ratnappa Kumbhar College Of Commerce, Kolhapur



6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- As college is affiliated to Shivaji University Kolhapur, we follow the curriculum developed by the university.
- Semester pattern was introduced for second year.
- Seminars, Assignments are taken as part of Internal Evaluation.
- Staff Members have published books, chapters according to changed syllabus.

6.3.2 Teaching and Learning

- Lecture methods and ICT presentation are adopted for the better understanding of the students.
- Students are encouraged to take active part in the teaching and learning process through group discussions, seminars, and extra-curricular activities.
- Feedback from the students is collected to bridge the gap between teaching and learning process.
- Our faculty members develop the social values, communication skills, and overall personality of our students through their professional and ethical attitude.

6.3.3 Examination and Evaluation

- All the faculty members assess the university papers at the CAP centers.
- They work as senior supervisors, external supervisors etc. for university examinations.
- The results and the performance are reviewed in Local Management Committee.

6.3.4 Research and Development

- One faculty member was awarded Ph.D. this year.
- Encouragement for undertaking project work for UG and PG student.
- The students are also motivated and guided to do research work in the area of interest, proper guidance and documentation is provided for in plant training.
- Three members are recognized guide for M.Phil. And Ph.D.
- Faculty members are motivated continuously to publish their research papers, in National and International Seminars, Conferences and journals.

6.3.5 Library, ICT and Physical infrastructure/ instrumentation

LIBRARY:

- Number of books purchased: 1,221 Journals: 72 News Papers: 4
- Expenses on Books: Rs.2, 88,216.
- Expenses on Journals- Rs.60, 785.
- Students have been given books through Book Bank and special library scheme.
- The library maintains and provides a set of course-wise and year-wise question papers.
- User friendly search tool OPAC- highly descriptive with keywords, author name, title, subject and publication etc., to describe each item in the library collection.

LIBRARY AUTOMATION:

- Total number of **Computers: 4 Printer :1 Scanner :3**
- Internet bandwidth speed: 4 MBPS up to 20GB.
- At present the library is partially automated.

➤**ICT:**

- Internet facilities are provided to the staff, students and research scholars.
- Every administrative staff is provided with Desktop Computer, Scanner, Laser Printer, internet connection etc.
- All the faculty members, students are encouraged to utilize the available computers.

PHYSICAL INFRASTRUCTURE/ INSTRUMENTATION:

- The college has physical infrastructure in terms of class rooms, lab equipment's books / journals and other amenities for continuation of affiliation.
- Total Area of College: 3515.6 sq.mt., Built Up Area: 5097 Square Meter Approx.
- Class Rooms :21, Computer Labs:3, Strong Rooms:1, Seminar Hall:2
- Multipurpose Hall :1 Boys Hostel:1 Staff Quarters:4
- Reading Room, Common Room for Girls, Staff Rooms Etc.

SPORTS AND OTHER FACILITIES:

- Facilities for indoor games like Table Tennis, Badminton, Carom, Chess etc. and Outdoor Courts for Basketball and Cricket.
- Multipurpose hall for conducting various activities.
- Parking area for faculty and students.

6.3.6 Human Recourse Management

- The Principal of the college is the academic head of institution. He looks after the academic activities of the institution and maintains a cordial relationship with the management and all stakeholders.
- IQAC of the College effectively functions and takes care of all the quality enhancement and quality sustenance measures. It is constituted as per the guidelines provided by NAAC.
- The management system includes several committees for assisting the principal in coordinating different curricular and extra-curricular activities.
- Coordinators are appointed for self-financing courses with full support by management for the administration and extra-curricular activities.

1.3 Faculty and Staff recruitment

- Appointments are done as per the norms of University and State Government.
- Contract basis and CHB faculties are appointed by local management committee.

6.3.8 Industry Interaction/ Collaboration

- The UG and PG students go for in-plant training every year.
- The contact with Corporate/Industrial units opens avenues for research and publication of papers.
- The faculty members also contribute to the industry through their consultancy, guidance and research publications.
- College organizes industrial visits for UG and PG students every year.

6.3.9 Admission of Students

- The principal forms the committees for admission of the students to each class separately.
- The committee members follow the University Norms for admission.
- A separate register is maintained to record sale of application forms, list of applications received, list of students selected.
- A waiting list is also prepared and put up on the College Notice board along with the selection list.

6.4 Welfare Schemes for

Teaching	<ul style="list-style-type: none">➤ Group Insurance scheme.➤ PF, CPF, Medical Reimbursement.
Non-Teaching	<ul style="list-style-type: none">➤ Provision of uniforms every year.➤ Gift hampers during Diwali.➤ Group Insurance scheme.
Students	Financial assistance by way of scholarship- Rs.22, 32,385 to 443 students. Support for getting Educational Bank Loan / Financial Assistance from Private Trust. Provision for Bonafied Certificate from college for subsidized Bus Fair.

	<p>Group Insurance Scheme.</p> <ul style="list-style-type: none"> ➤ Financial Assistance to participate in Youth Festival.. ➤ Total Medical Check-up of students every year. ➤ TA, DA for students participating in sports, NSS, Cultural activities for various competitions. ➤ Facility of day-night reading room during exam.
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6.5 Total corpus fund generated

(Endowment fund)

Rs.10,00,000/-

6.6 Whether annual financial audit has been done

YES

6.7 Whether Academic and administration Audit (AAA) has been done?

Audit	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	-	No	-
Administrative	Yes	Joint Director	Yes	Management

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes

Yes/No

No

For PG Programmes

Yes/No

No

University results are declared within 45 days.

6.9 What efforts are made by the university/Autonomous College for Examination Reforms?

Examination Reforms:

- Faculty members are deputed for the workshop conducted by Shivaji University for Examination Reforms.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NOT APPLICABLE

6.11 Activities and support for the Alumni Association

Meeting of Alumni Association is conducted once in a year and suggestions for improvement are welcomed from them.

6.12 Activities and support from the Parent-Teacher Association

Parent-Teacher meeting is conducted once in a year at college level.

6.13 Development programmes for support staff

- Encouragement and support to faculty members to participate in Refreshers, Orientation Programme.
- Encouragement for participation in Faculty Development Programmes, Workshops, Seminars, Conferences etc.
- Felicitations of support staff for their outstanding performance, achievement etc.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Organizing NO VEHICLE DAY for teachers and students.
- Planting trees and maintaining the existing garden.
- Conducting expert lectures for the awareness of environmental problems.
- Cleaning of premises by the NSS students.
- Use of white/green board in the classrooms.

Criterion – VII

Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

- “Ratnamanch “ – a forum for social and research discussions
- “Parvatibai stree vikas Manch “ for women development and empowerment
- Nirmalya Collection on the occasion of Ganapati festival.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Provided one day guidance to students for appearing MBA CET entrance.
 - Different departments conducted guest lectures in different subjects
 - Seminar hall and classrooms were equipped with LCD and ICT for courses like BBA, MBA and M Com.
 - No. of faculty members participated in seminars and presented research papers.
- The task of computerisation of Library services has been initiated.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- On the occasion of Ganapati festival, the NSS volunteers collected Nirmalya at Panchganga river bank and at Rankala lake from people and created awareness about water pollution.
- Adoption of best methods of teaching that is participative teaching, case based teaching.

****Provide the details in annexure (annexure need to be numbered as i, ii, iii)***

7.4 Contribution to environmental awareness / protection

- “No vehicle day” on every third Saturday.
- Celebration of Environment Day
- Tree plantation activities.
- Nirmalya Collection on the occasion of Ganapati festival.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength	Weakness
<ul style="list-style-type: none"> ➤ Highly qualified, experienced teaching staff. ➤ Efficient non-teaching staff. ➤ Cooperative management. ➤ Library and infrastructural facility. ➤ Effective N.S.S., N.C.C. Unit, Students Council, Nature Club, Placement and Career Guidance Cell. ➤ CPT coaching and CA examination centre ➤ Participation and achievements National and International in sports 	<ul style="list-style-type: none"> ➤ Girls Hostel. ➤ Canteen facility

Opportunity	Challenges
<ul style="list-style-type: none"> ➤ Establish Research Centre. ➤ Establish guidance of competitive examination centre. ➤ Establish coaching centre for CS. ➤ starting new self-financing courses and Add-on courses 	<ul style="list-style-type: none"> ➤ To stand with global competitive environment.

8. Plans of institution for next year

- To motivate for participating actively in Curriculum revision
- To provide staff members, office and library staff with ICT facility
- To organise programmes for increasing awareness among students about counselling. Health and hygiene and environmental aspects.
- To give special attention to academically weak students.
- To encourage faculty to undertake minor and major research projects
- To adopt ICT software for examination, result processing and issuing of results.

Name Dr. V.A. patil



Signature of the Coordinator, IQAC

Name Dr. S.B. Patil



Signature of the Chairperson, IQAC

Annexure-I

**COUNCIL OF EDUCATION'S
D. R.K. COLLEGE OF COMMERCE, KOLHAPUR**

YEAR:2011-12

**ANALYSIS OF ASSESSMENT OF THE
TEACHER BY THE STUDENT**

(n=500)

Sr. No.	Particulars	Excellent	Very Good	Good	Satisfactory	Unsatisfactory
1	Subject knowledge	25	25	40	10	Nil
2	Language competency	15	25	35	25	Nil
3	Class control	25	30	35	10	Nil
4	Ability to explain	35	25	35	15	Nil
5	Availability	65	10	15	10	Nil
6	Career guidance	10	30	30	30	Nil
7	Encouragement for extra-curricular activities	15	25	30	30	Nil
8	Punctuality in lecture	50	10	20	20	Nil
9	Preparing students for exams.	75	5	15	5	Nil
10	Efforts to bring discipline among the students	40	15	30	15	Nil
11.	General remarks.	25	35	25	15	Nil

Figures indicate percentage of responses

**COUNCIL OF EDUCATION'S
D. R.K. COLLEGE OF COMMERCE, KOLHAPUR**

YEAR:2011-12

ANALYSIS FEEDBACK FROM PARENTS

(N=40)

Sr. No.	Parameters	Satisfactory	Unsatisfactory
1	Standard of teaching	90	10
2	Extra-Curricular activities	85	15
3	Students Support	90	10
4	Soft skill development	90	10
5	Infrastructure	100	Nil
6	Library facilities	90	10
7	Sports facilities	90	10
8	Office administration	80	20
9	Counseling to students	90	10

Figures indicate percentage of responses

**COUNCIL OF EDUCATION'S
D. R.K. COLLEGE OF COMMERCE, KOLHAPUR**

YEAR: 2011-12

ANALYSIS OF FEEDBACK FROM ALUMNI

(n=50)

Sr. No.	Particulars	Very Good	Good	Satisfactory	Unsatisfactory
1	Campus environment	25	30	40	5
2	Library facilities	30	40	25	5
3	Sports facilities	35	35	25	5
4	Health centre	20	30	45	5
5	Recent developments in the college	20	50	30	Nil
6	Infrastructure	75	20	5	Nil
7	Hostel facilities	70	10	15	5
8	Scholarship payment	100	Nil	Nil	Nil
9	Anti-Ragging, Anti-Sexual Harassment Cell	35	40	25	Nil
10	B.C. Cell	30	30	35	5
11.	Career Guidance	65	20	15	Nil
12	Interaction between college and alumni	45	25	25	5

Figures indicate percentage of responses.

Analysis of Employers Feedback

The employee expressed the satisfaction on different activities such as industry college interaction, placement cell, personality development and recent development in college. He suggested effective implementation of syllabus.

Annexure-II

Innovations and Best Practices

Year 2011-12

Sr. No.	Best Practices
<u>i</u>	<p style="text-align: center;"><u>Nirmalya collection Activity</u></p> <p>On the occasion of Ganapati immersion the volunteers of NSS have collected Nirmalya at Panchganga river bank and at rankala lake from people. The Volunteers were appealing people to donate their Nirmalya and Ganesh idols to them instead of immersing them in river or lake water. The volunteers have created awareness about water pollution.</p>
<u>ii</u>	<p style="text-align: center;"><u>No vehicle day</u></p> <p>College has arranged “No vehicle day” on every third Saturday to save environment in this year. Students Council appealed students, teachers and non teaching staff to come to college by public vehicle, bicycle or if possible by walk. Almost all members have given positive response to this initiative. This was treated as a small step by us towards reducing pollution.</p>
<u>iii</u>	<p style="text-align: center;"><u>Participative teaching, case based teaching.</u></p> <p>We adopt best methods of teaching for our students like participative teaching, case based teaching .in participative teaching the students actively participate in teaching learning process. Some of the students are supposed to play the role of teacher. They prepared on some topic and teach the same to students. Through this students communication skills leadership quail ties, teaching belief etc are improved. In case base teaching the cases are used as tool of teaching which tries to simulate a real life situation. Information about the situation is given to students and they are asked to resolve the case in groups. The objective in case study is to get you to thing about the situation from various angles.</p>

D.R.K.College of Commerce, Kolhapur
Academic Calendar Year 2011-2012
22nd June 2011 to 30th April 2012

Sr. No.		Week I	Week II	Week III	Week IV
1	JUNE 2011			Admission Process Time table preparation.	26 th - Ch.Shahu Jyanti celebration, Commencement of B.Com-I classes.
2	JULY 2011	Commencement of B.Com-II, III BBA-I, II, III	11 th - Population day	PG:M.Com, MBA admission process, M.Com,MBA Time-Table preparation,	Commencement of M.Com classes.
3	AUG 2011	Commencement of MBA classes	NSS inauguration 9 th - Krantidin	15 th - Independence Day celebration	Career counselling program. Student council general elections
4	SEPT 2011	5 th - Teachers day	14 th - Hindi day celebration	15 th -Deshbhakt Ratnappa Kumbhar Jyanti Blood donation camp. 16 th -Ozone Day	24 th -NSS day 27 th - Tourism day, Youth festival of Shivaji University
5	OCT 2011	Guest Lecture	Seminar presentation by students	Student feedback forms	Home assignment submission, Term end meeting
	NOV	Diwali vacation	Diwali	Diwali vacation	

6	2011		vacation	Shivaji University exam	Shivaji University Exam
7	DEC 2011	1st- World AIDS day.	Beginning of semester Time Table preparation	Guest Lecture	23rd- Deshbhakt Ratnappa Kumbhar Death anniversary 31st- Anti-Tobacco day.
8	JAN 2012	3rd- Savitribai Phule Jyanti, Commencement of MBA classes, Time - table preparation	12th- Youth day celebration, NSS camp	Lead college activity	26th- Republic Day celebrations
9	FEB 2012	Environment project submission	Annual Prize distribution	Physical examination of B.com-I	MBA - Industrial visit
10	MAR 2012	Student Feedback forms	8th - Women's day	Shivaji University Exam	Shivaji University Exam
11	APR 2012	Seminar on Budget 2012-13 Shivaji University Exam	Shivaji University Exam	Shivaji University Exam	Shivaji University Exam 30 th year end meeting