The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

AQAR for the year *(for example 2015-16)*

2015-16

1. Details of the Institution

1.1 Name of the Institution

D.R.K. COLLEGE OF COMMERCE

1.2 Address Line 1

649, C Ward Azad Chowk

Address Line 1

RAVIWAR PETH

City/Town

KOLHAPUR

State

MAHARASHTRA

Pin Code

416002

Institution e-mail address

info@drkcollegekolhapur.org

Contact Nos.

0231-2641224

Name of the Head of the Institution:

Principal Dr. S. B. Patil

Tel. No. with STD Code:

0231-2605470

Mobile:

09422422221

Name of the IQAC Co-ordinator: | ASSO. PROF. DR. MRS. B. J.NERLEKAR

Mobile: | +919822345765

IQAC e-mail address: | info@drkcollegekolhapur.org

1.3 NAAC Track ID *(For ex. MHCOGN 18879)* | **MHCOGN10451**

OR

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004. This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

NAAC/A7A/outcome/2003/16195 dated September 16, 2003

1.5 Website address: | http://www.drkcollegekolhapur.org

Web-link of the AQAR: | http://www.drkcollegekolhapur.org/aqar/reports

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B+		2003	2008
2	2nd Cycle	A	3.03	2016	2021
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY | 30/04/2013

1.8 AQAR for the year *(for example 2010-11)*   2015-16

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

   i.   AQAR 2014-15 (31/10/2015)
   ii. AQAR 2015-16 (07/10/2016)

1.10 Institutional Status

University   State ✓ Central ☐ Deemed ☐ Private ☐

Affiliated College   Yes ✓ No ☐

Constituent College   Yes ☐ No ☐

Autonomous college of UGC   Yes ☐   No ✓

Regulatory Agency approved Institution   Yes ✓   No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education ✓   Men ☐   Women ☐

Urban ✓   Rural ☐   Tribal ☐

Financial Status   Grant-in-aid ☐   UGC 2(f) ✓   UGC 12B ✓

Grant-in-aid + Self Financing ✓   Totally Self-financing ☐

1.11 Type of Faculty/Programme

Arts ☐   Science ☐   Commerce ✓   Law ☐   PEI (Phys Edu) ☐

TEI (Edu) ☐   Engineering ☐   Health Science ☐   Management ✓

Others   (Specify)   .

1.12 Name of the Affiliating University *(for the Colleges)*   Shivaji University, Kolhapur

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University   NO

University with Potential for Excellence | UGC-CPE

DST Star Scheme | UGC-CE

UGC-Special Assistance Programme | DST-FIST

UGC-Innovative PG programmes | Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers   05

2.2 No. of Administrative/Technical staff   01

2.3 No. of students   01

2.4 No. of Management representatives   01

2.5 No. of Alumni   01

2. 6 No. of any other stakeholder and

   community representatives   01

2.7 No. of Employers/ Industrialists   01

2.8 No. of other External Experts   01

2.9 Total No. of members   12

2.10 No. of IQAC meetings held   04

2.11 No. of meetings with various stakeholders: No. 04   Faculty ✓

Non-Teaching Staff Students ✓   Alumni ✓   Others ✓

2.12 Has IQAC received any funding from UGC during the year?   Yes ✓   No ☐

If yes, mention the amount   Rs.30000/-

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total No   04   International ☐   National ☐   State ☐   Institution Level ✓

(ii) Themes
- Role of Management in 21st Century
- Women & Child Development Law
- Pryojan mulak Hindi
- Digital India

2.14 Significant Activities and contributions made by IQAC

- Enhancing Quality in Academic Performance through workshop,
- Improving teaching learning process through feedback from stakeholders
- Encouraging student for participation & excellent performance in co-curricular & extracurricular activities
- Providing counselling & coaching to academically weaker students.
- Improving student skills in English communication

2.15 : Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. To stimulate faculty to publish research articles	12 no. of our faculty members published articles in National & International Journal
2. To encourage students for involving & improving academic, sports & cultural performance	Our students achieved Merit Rank in BBA Exam in University also achieved Awards in sports cricket, swinging, table tennis & cultural activities
3. To undertake activities on social issues	Our NSS student organised green campus development programmer, Rankala cleanliness, statue cleaning & special camp at Mouje Sangava village.

4. To encourage students to participate in NCC activities	Our NCC cadets organised Blood Donation camp & participated in National level camps, Fund collection for Drought areas
5. To celebrate Birth & Death Anniversary of Late Dr.Rattnappa Kumbhar	Our MBA student arranged Vision 2050 program, Mew product launching program Blood Donation
6. To coudut program for skill development & placement of student	We have conducted guest lectures, workshop under lead college, industrial visit, Mock Interview Talent hunt, Inter college & ratnamanch Met game ect:
7. To encourage research activity among staff & student	Under Parvati Vikas Manch felicitated staff for research exam yoga day & guest Lectures.
8. To establish Language Lab	Our college has established and initiated Language Lab with 20 computers

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes ☐ ✓   No ☐

Management ☐   Syndicate ☐   Any other body ☐

Provide the details of the action taken

> a. Admissions to students are given purely on merit basis and government rules.
>
> b. Admission committee's were formed. The task of the committee is to guide the Student for the elective subjects
>
> c. Toilets attached to ladies room and staff room were renewed.
>
> d. College premises were cleaned under the Cleanliness Drive.
>
> e. Organised workshops under Lead college activities.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	02	-	02	-
UG	02	-	02	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	01	01	01	01
Others	01	-	01	01
Total	06	01	05	02
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
    (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	4
Trimester	-
Annual	-

1.3 Feedback from stakeholders*   Alumni ✓ Parents ✓ Employers ✓ Students ✓
(On all aspects)

    Mode of feedback   :   Online ☐   Manual ✓   Co-operating schools (for PEI) ☐

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> The University has introduced revised syllabus from June 2015 for B.Com III as per the emerging trends and same is implemented by the college.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
26	17	2	1	6

2.2 No. of permanent faculty with Ph.D.　　08

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	4	0	2(MBA)	0	0	0	0	0	6

2.4 No. of Guest and Visiting faculty and Temporary faculty　　1　　1　　23

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	18	03	-
Presented papers	-	-	-
Resource Persons	07	05	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

> ➢ Use of LCD to facilitate teaching and learning.
> ➢ Case study and seminar based learning is adopted
> ➢ Industrial visits and in plant training are organised
> ➢ Group dissuasions, debates are arranged

2.7 Total No. of actual teaching days during this academic year

167

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Preliminary Examinations

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

| 1 | 1 | 1 |

2.10 Average percentage of attendance of students

92 %

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Com	439	10.30 %	40.70 %	35 %	5.93 %	92 %
M.com	90	2.22 %	16.67 %	37.78 %	10	66.67 %
MBA	57	0	71.93 %	1.75 %	0	73.68 %
BBA	69	11.59 %	21.73 %	15.94 %	1.44 %	50.72 %

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- ➢ Teachers are given the responsibility to analyze the performance of student in academic activities
- ➢ Student feedback is collected about teacher performance
- ➢ Student performance analysis is done
- ➢ Parents meetings are conducted to inform wards progress

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	01
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	01
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-

Summer / Winter schools, Workshops, etc.	-
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	35	03	-	-
Technical Staff	-	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. To stimulate faculty to publish research articles.

2. To undertake activities on social issues.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	18	03	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	07	05	-

3.5 Details on Impact factor of publications:

Range [ ]   Average [>1]   h-index [ ]   Nos. in SCOPUS [ ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total				

3.7 No. of books published   i) With ISBN No.   [-]   Chapters in Edited Books   [-]

ii) Without ISBN No.   [-]

3.8 No. of University Departments receiving funds from

UGC-SAP   [-]   CAS   [-]   DST-FIST   [-]

DPE   [-]   DBT Scheme/funds   [-]

3.9 For colleges   Autonomy   [-]   CPE   [-]   DBT Star Scheme   [-]

INSPIRE   [-]   CE   [-]   Any Other (specify)   [-]

3.10 Revenue generated through consultancy   [Nil]

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	3	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons   [5]

3.13 No. of collaborations   [-]   International   [-]   National   [-]   Any other   [-]

3.14 No. of linkages created during this year   [-]

3.15 Total budget for research for current year in lakhs :

From Funding agency   [-]   From Management of University/College   [-]

Total   [-]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution
who are Ph. D. Guides   02
and students registered under them   02

3.19 No. of Ph.D. awarded by faculty from the Institution   -

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF   -   SRF   -   Project Fellows   -   Any other   -

3.21 No. of students Participated in NSS events:

University level   46   State level   01

National level   -   International level   -

3.22 No. of students participated in NCC events:

University level   25   State level   27

National level   13   International level   01

3.23 No. of Awards won in NSS:

University level   -   State level   -

National level   -   International level   -

3.24 No. of Awards won in NCC:

University level   -   State level   01

National level   01   International level   -

3.25 No. of Extension activities organized

University forum | - | College forum | -

NCC | 02 | NSS | 04 | Any other | -

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- ➢ 7days special camp of NSS volunteers
- ➢ Tree plantation
- ➢ Blood Donation
- ➢ Cleaning of statues

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area College Area Hostel Area & Staff Quarters	3515.6sq.mt 14727.3$\frac{1}{2}$. Sq Mtr.	-	-	3515.6sq.mt 14727.3$\frac{1}{2}$. Sq Mtr.
Class rooms	21	-	-	21
Laboratories	-	-	-	-
Seminar Halls	02	-	-	02
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	-	-	-	-

4.2 Computerization of administration and library

Yes

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	14,822	5,31,053	524	46,840	15,346	5,77,893
Reference Books	26,923	26,80,266	202	1,18,790	27,125	27,99,056
E-Books	N-List	5000	N-List	5,700	N-List	5,700
Journals	61	63456	55	67,188	55	67,188
E-Journals	N-List	5000	N-List	5,700	N-List	5,700
Digital Database	-	-	-	-	-	-
CD & Video	-	-		-	-	-
Others (specify)	13,279	7,59,078	70	41,532	13,349	8,00,610

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	1.5	03	Upto 4 MBPS3 connections	03	-	17 PC	8 Pc 07 Laptops	01 Pc
Added	01	01	-	-	-	01 Pc	-	
Total	106	04	Upto 4 MBPS3 connections	03	-	18 Pc	8 Pc 07 Laptops	01 Pc

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, E-Governance etc.)

> ➢ Tally course to the students
> ➢ Exam Centre of Maharashtra government for Computer exam.
> ➢ Earn & learn centre for student.

4.6 Amount spent on maintenance in lakhs :

i) ICT — 2.42

ii) Campus Infrastructure and facilities — 25.68

iii) Equipments — 1.31

iv) Others — 0.69

Total : 30.01

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> - Organized lecture on "Opportunities in corporate Sector" by Mr. Veeshwejeet kashid
> - Organized "Yoga Training" guest lecture by Dr.Ulape
> - Guest lecture on "Women's day" Dr.Mrs Anuradha Bhosale guidance on extracurricular activities
> - Installation of software for language lab

5.2 Efforts made by the institution for tracking the progression

> - Timely feedback from student
> - Poorer Result Analysis & according to result proper steps taken for improvement e.g.slow & advanced Learners- Lectures
> - Felicitation of achievers in academics extracurricular sports activities

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2009	405	-	-

(b) No. of students outside the state

(c) No. of international students

01

No	%
961	39.81

Men

No	%
1453	60.19

Women

Last Year 2014-15						This Year 2015-16					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1253	296	05	713	10	2277	1576	209	5	624	5	2414

Demand ratio:-   Dropout:-

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> - Timely guidance on Competitive exams.
> - Specially arrangement of books of competitive exams
> - Study separate Room facility

No. of students beneficiaries   50

5.5 No. of students qualified in these examinations

NET | 01 | SET/SLET | - | GATE | - | CAT | - |

IAS/IPS etc | - | State PSC | - | UPSC | - | Others | - |

5.6 Details of student counselling and career guidance

> ➢ Tally workshop
> ➢ Counselling to student for exam & employment
> ➢ Guest lectures on "Opportunities in the corporate Sector and
> ➢ Guest lectures on "Interviews Perpetration- Vodafone

No. of students benefitted | 100 |

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
02	5	67	2

5.8 Details of gender sensitization programmes

> ➢ Meeting of girls student on various issues.
> ➢ Training & guest lecturers of Mrs. Anuradha Bhosale on "World women's day"

5.9 Students Activities

   5.9.1   No. of students participated in Sports, Games and other events

State/ University level | 90 | National level | 17 | International level | 01 |

No. of students participated in cultural events

State/ University level | 51 | National level | 01 | International level | 01 |

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level | 20 | National level | 10 | International level | - |

Cultural: State/ University level | 04 | National level | 01 | International level | 01 |

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	406	22,89,631
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11   Student organised / initiatives

Fairs   : State/ University level | - | National level | - | International level | - |

Exhibition: State/ University level | - | National level | - | International level | - |

5.12   No. of social initiatives undertaken by the students | 1 |

5.13 Major grievances of students (if any) redressed: - Nil

Criterion – VI

<u>Governance, Leadership and Management</u>

6.1 State the Vision and Mission of the institution

OUR VISION:
'To make this institution a centre for imparting education in commerce and management for all who aspire to excel, in the context of globalization'.
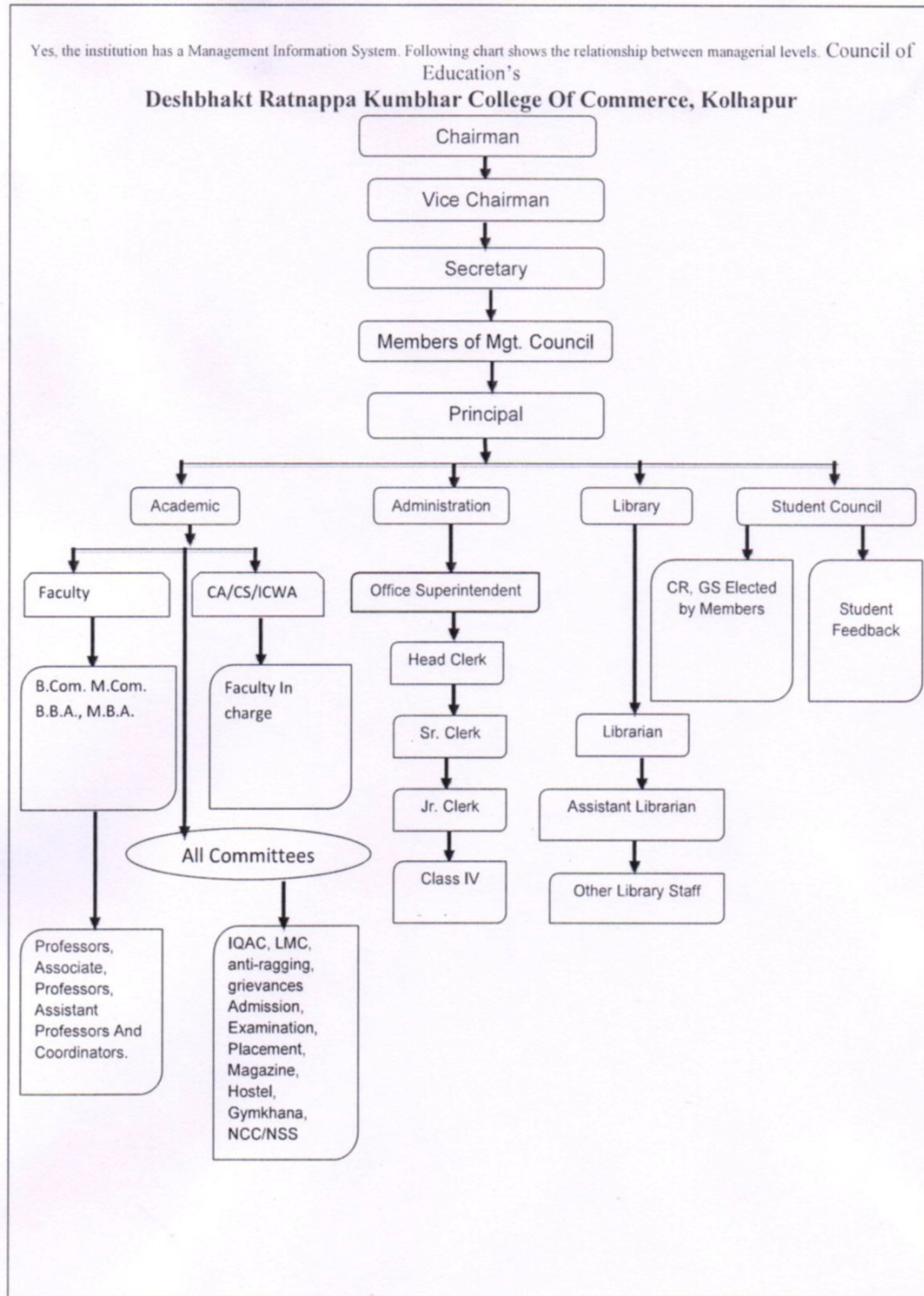
OUR MISSION:-

1. To impart Quality Education in Commerce and Business and to provide Co-curricular facilities for the All Round Development of the youth of this region.
2. To make available the facilities to the students to utilize and develop their potential considering the requirements of the changing environment.
3. To inculcate the qualities like leadership, discipline and create the awareness about social Responsibilities.
4. To make the institution a socially responsible unit by keeping interaction with industrial and social organizations.
5. To create and maintain healthy relation among students, faculties and management by facilitating enthusiastic work atmosphere.

6.2 Does the Institution has a management Information System

Yes, the institution has a Management Information System. Following chart shows the relationship between managerial levels and the flow of Information.

6.2 Does the institution has a management information system?

Yes, the institution has a Management Information System. Following chart shows the relationship between managerial levels. Council of Education's

Deshbhakt Ratnappa Kumbhar College Of Commerce, Kolhapur

```
                    Chairman
                       ↓
                  Vice Chairman
                       ↓
                   Secretary
                       ↓
             Members of Mgt. Council
                       ↓
                   Principal
                       ↓
   ┌───────────┬───────────────┬──────────┬─────────────────┐
Academic    Administration   Library    Student Council
```

Academic	Administration	Library	Student Council
Faculty / CA/CS/ICWA	Office Superintendent	CR, GS Elected by Members	Student Feedback
B.Com. M.Com. B.B.A., M.B.A. / Faculty In charge	Head Clerk	Librarian	
	Sr. Clerk	Assistant Librarian	
All Committees	Jr. Clerk	Other Library Staff	
Professors, Associate, Professors, Assistant Professors And Coordinators.	Class IV		

IQAC, LMC, anti-ragging, grievances Admission, Examination, Placement, Magazine, Hostel, Gymkhana, NCC/NSS

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

> - B.Com II syllabus was revised by the university. Semester pattern forM.Com II was introduced along with projects for research methodology.
> - Faculty members contributed for self-study material and books as authors, co-authors and editor.
> - As per the change in university norms assessment of the first year was done in the college.

6.3.2 Teaching and Learning

> - Power Point Presentation through ICT is adopted for the better understanding of the students.
> - Feedback from the students is collected to bridge the gap between teaching and learning process.
> - The faculty members identify and counsel the poor performing students and provide proper guidance for improvement.
> - Participatory method, group discussion, project method and industrial visits are organised for encouragement.

6.3.3 Examination and Evaluation

The college ensures that the examination and evaluation have been conducted according to university norms.
Internal Evaluation: Midterm test, preliminary exams, class tests, orals, etc are conducted as apart of internal evaluation.
External Evaluation: All the faculty members assess the university papers at the cap centres arranged by the university. They even work as paper setter, senior supervisors, performance are also discussed in local management committee.

6.3.4 Research and Development

Three Faculty Members are awarded Ph.D. Degree this year.
> - Four faculty members have completed their refresher programmes.
> - As a part of the Research, the under-graduate and post-graduate students areencouraged to carry out their project in nearby industries
> - Faculty members published their research papers in various National and International Conferences, Seminars and journals.
> - The presentation of research work is done by the faculty in the staff room through RATNA MANCH.

6.3.5 Library, ICT and physical infrastructure / instrumentation

LIBRARY:
➤ Number of text books purchased: **524** Number of reference books purchased: **202**
Other Books:**70** Journals: **55** News Papers: **2**
➤ Expenses on Text Books: Rs. **46840**
➤ Expenses on Reference Books: Rs.**160322**
➤ Expenses on Journals: Rs. **67188**
➤ Expenses on Other Books: __-.____
➤ UGC grants available for library facilities are utilized fully.
➤ Students have been given books through Book Bank and special library scheme.
➤ The library maintains a set of course-wise, semester-wise and year-wise question papers.
➤ A separate room is made available in the library for Faculty.

LIBRARY AUTOMATION:
➤ ICT and Barcode Technology Implemented.
➤ Total number of **Computers**: 5 **Printer** :1 **Scanner** :3
➤ Internet bandwidth speed: 4 MBPS up to 20GB.
➤ Library is fully automated for management courses.

ICT:
➤ Internet facilities are provided to the staff, students and research scholars.
➤ All the faculty members, students are encouraged to utilize the available computers**.**

PHYSICAL INFRASTRUCTURE/ INSTRUMENTATION:
➤ Total Area of College: 3515.6 sq.mt, Built Up Area: 5097 Square Meter.
➤ Class Rooms :21, Computer Labs:3, Strong Rooms:1, Seminar Hall:2
➤ Multipurpose Hall :1 Boys Hostel:1 Staff Quarters:4
➤ Reading Room, Common Room for Girls, Staff Rooms Etc.

SPORTS AND OTHER FACILITIES:
➤ Facilities for indoor games like Table Tennis, Badminton, Carom, Chess etc. and Outdoor Courts for Basketball and Cricket.
➤ Multipurpose hall for conducting various activities.
➤ Parking area for faculty and students.
➤ Well-equipped gymnasium room.

6.3.6 Human Resource Management

➤ The Institution is headed by the Principal. He looks after the academic activities of the institution.
➤ The human resource management system includes several committees of faculty
➤ Members for assisting the principal in coordinating different curricular and extracurricular activities.
➤ Coordinators are appointed for self-financing courses with full support by management for the administration and extra-curricular activities.

6.3.7 Faculty and Staff recruitment

> - Appointments are done as per the norms of University and State Government.
> - Contract basis and CHB faculties are appointed by local management committee.

6.3.8 Industry Interaction / Collaboration

> - The contact with Corporate/Industrial units opens avenues for research and publication of papers.
> - College organizes industrial visits for UG and PG students every year.
> - The faculty members also contribute to the industry through their consultancy, guidance and research publications.

6.3.9 Admission of Students

> - The principal forms the committees for admission of the students to each class separately.
> - The committee members follow the University Norms for admission.
> - A separate register is maintained to record sale of application forms, list of applications received, list of students selected.
> - A waiting list is also prepared and put up on the College Notice board along with the selection list.

6.4 Welfare schemes for

Teaching
Group Insurance scheme.
Payment of Registration fees to attend Workshops and Conferences

Non Teaching
Group Insurance scheme.
Provision of Uniforms every year

Students
Financial Assistance by way of Scholarships – Rs **2563951** to **546** students
Support for acquiring Educational Bank Loan
Provision for Bonafide Certificate
Group Insurance Scheme
Annual Medical Check up
Reading Room

6.5 Total corpus fund generated Endowment fund :-   Rs.10,00,000/-

6.6 Whether annual financial audit has been done   Yes ✓   No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	College
Administrative			Yes	College

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes ☐   No ☐

For PG Programmes   Yes ☐   No ☐

University results are declared within 45 days.

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

> ➤ Faculty members actively participated in the workshop conducted by Shivaji University for Examination Reforms.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NOT APPLICABLE

6.11 Activities and support from the Alumni Association

> ➤ Meeting of Alumni Association is conducted twice a year and suggestions for improvement are welcomed from them.

6.12 Activities and support from the Parent – Teacher Association

> ➤ Parent-Teacher meeting is conducted twice a year at college level.

6.13 Development programmes for support staff

> ➤ Felicitation of staff to support for their outstanding performance, achievement etc.
> ➤ Encouragement and support to faculty members to participate in Refreshers, Orientation Programme.
> ➤ Encouragement for participation in Faculty Development Programmes, Workshops, Seminars, Conferences etc.

6.14 Initiatives taken by the institution to make the campus eco-friendly

> ➢ Road Asphalting for proper parking.
> ➢ Motivation and support to students for project work related to environmental issues.
>   Cleaning of premises by NSS students for Republic Day.
> ➢ Organizing NO VEHICLE DAY for teacher and students.
> ➢ Encouraging tree plantation on special occasions etc.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> ➢ To create voting awareness a workshop is organised for preparation of voters ID cards, where 50 student have participated.
> ➢ Statue cleaning programme organised by NSS on 01 Jan 2016.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> ➢ Our faculty members published articles in National & International Journals.
>
> ➢ Our NSS student organised green campus development program, Rankala cleanliness, statue cleaning & special camp at Mouje Sangaon village.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

> ➢ Tree plantation by teachers & student
> ➢ Nirmalya collection at panchganga & Rankala banks at the time of Ganesh immersion
> ➢ Special camp at mouje songave 7th days.
> ➢ Campus cleaning in college from top to bottom, where teaching & non teaching staff participated

*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

> ➢ Awareness rally on World environment day
> ➢ A lecture organised on environment

7.5 Whether environmental audit was conducted?   Yes [ ]   No [✓]

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength	Weakness
➢ Large no. of teachers with different fields of Specialization. ➢ Availability of classrooms of big size with fresh air & natural light.	➢ Absence of canteen facility & girl Hostel

8. **Plans of institution for next year**

> ➢ To simplify the admission procedure
>
> ➢ To enhance research culture in the institute by organising the research seminars.

Name Prof.Dr.B.J.Nerlekar   *Name* Dr.S.**B**.Patil

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

_____***_____

Annexure-I
COUNCIL OF EDUCATION'S
D. R.K. COLLEGE OF COMMERCE, KOLHAPUR
YEAR: 2015-16

ANALYSIS OF ASSESSMENT OF THE
TEACHER BY THE STUDENT

(n=400)

Sr. No.	Particulars	Excellent	Very Good	Good	Satisfactory	Unsatisfactory
1	**Subject knowledge**	25	21	40	20	Nil
2	**Language competency**	32	25	25	20	Nil
3	**Class control**	35	35	30	10	Nil
4	**Ability to explain**	45	15	20	20	Nil
5	**Availability**	20	25	45	20	Nil
6	**Career guidance**	25	15	25	35	Nil
7	**Encouragement for extracurricular activities**	25	30	35	15	Nil
8	**Punctuality in lecture**	75	15	15	05	Nil
9	**Preparing students for exams.**	75	15	10	05	Nil
10	**Efforts to bring discipline among the students**	45	10	25	20	Nil
11	**General remarks.**	35	35	15	15	Nil

Figures indicate percentage of responses

Analysis:

The analysis of assessment of teachers by the students shows that, no student is unsatisfied with any of the 11 variables used for the assessment of the teacher's performance. It is observed that, more than 75% teachers are excellent in punctuality and 70% are excellent in preparing students for exams

D.R.K.College of Commerce, Kolhapur
Academic Calendar Year 2015 -2016
15th June to 30th April 2016

Sr. No.	Month	Week I	Week II	Week III	Week IV
1	June 2015	MBA Shikshan Shulka Samiti online Confirmation and Submission MBA Admission 2015 -2016 document verification at ARC Centers MBA CAP Round 2015-2016 starts	MBA CAP ROUND I AMMI MBA admission process-sale of application forms	Beginning of Term College begins Meeting of Admission process Commencement of C.A. /C.P.T. Classes Celebration of International Yoga Day MBA CAP ROUND II MBA CAP ROUND III	Admission Process for B.Com. Preparation of Time Table AMMI MBA admission process-sale of application forms Time table preparation for MBA
2	July 2015	Beginning of Lectures of B.Com. part I,II,III classes BBAIII Classes Time Table Preparation Time table preparationfor MBA II AMMI MBA admission	11th Population Day P.G.-M.Com. Admission Process Preparation of different Committees Online Confirmation of MBA I year students MBA II Admissions process	Online Confirmation of MBA I year students MBA II Admissions process Naac committee meetings	Commencement of M.Com. II Classes 28th July commencement of MBA II Classes 29th July commencement of MBA I Classes As per DTE direction

		process- Counselling to Students			
3.	**August 2015**	Shivaji University Examination Forms MBA II year Shivaji University Examination Forms MBA I year Campus Placement Activity B.Com.	Industrial Visit for MBA I and II Career Guidance Progarmme B.Com. part III Industry-Student Interaction Industrial Visit preparation for MBA II and MBA I	Attendance Meeting Felicitation and Induction Programme of MBA I year students LIC –Affiliation and continuation for the year 2016-2017	LIC –Affiliation and continuation for the year
4	**September 2015**	5th Teachers day District Youth Festival Campus Placement Activity B.Com. Lead College activity preparation Industrial Visit preparation for MBA I Teachers Day Celebration Fresher's Week starts	15th Sep. Deshbhakt Padmashri Dr. Ratnappa Kumbhar Jyanti Guest Lecture by ICWA Support center MBA Placement Broacher work starts MBA Fresher's party MBA -A talk with Entrepreneur activity Central Youth festival Tally Programme	Industrial Visit by department of accountancy Environmental awareness programme by NSS Visit to MIDC Shiroli for MBA II Unit Tests for academic performance for MBA I and MBA II MBA II Ethics activity	NSS Day Tree Plantation Programme Study tourTourism DayCareer oriented Programmes MBA Marketing-New product development and launching activity MBA Mock Interview Session
5	**October 2015**	2nd October Mahatma Gandhi Jyanti	Lead College activity Workshop by department of Commerce and Management	Interview Session Unit Tests for academic performance for MBA I and	Submission of B.Com.Part III home assignments Ad-mad show

		Visit to MIDC Shiroli for MBA I MBA Campus activity MBA Lead College activity Workshop	MBA Campus activity Soft Skill and Training Programme Student Feedback forms Submission of Home Assignments	MBA II MBA Industry – Student interaction	for MBA I and MBA II Mock Interview Session MBA Sports Day
6.	November 2015	Dipawali vacation Mid-Term Examination	Shivaji University Semester exam and Dipawali vacation Internal Marks preparation and Submission for MBA I 14th Dec. Dr. Babasaheb Ambedkar Jyanti	Shivaji University Examination Internal Marks preparation and Submission for MBA II	Shivaji University exam Unit Tests for academic performance for MBA I
7	December 2015	11th Worlds aids day Beginning of second term Lead college activity	Entrepreneurial week for B.Com.II and BBA Industry –Student interaction for MBA	MBA Shivaji University exam	23rd Dec. Deshbhakt Padmashri Dr. Ratnappa Kumbhar Death anniversary Anti tobacco day Campus activity and Career oriented programme
8	January 2016	Commencement of MBA II Classes	NSS Camp Lead college activity	Lead college activity Industrial visit	26th Republic Day

		Commencement of MBA I Classes	12th Swami Vivekananda Jyanti 14th Traditional day	BBA MBA Guest Lecture MBA Campus Activity MBA Lead College Activity Workshop	MBA Career oriented Programmes Industry – Student interaction for MBA
9	**February 2016**	Environment Projects Sports Day Home assignments	MBA Sports Day Submission of Environmental Projects Visit to MIDC Shiroli	Campus activity Physical examination of B.Com.I II III Student – Industry interaction	Annual Prize distribution function MBA MIDC Visit
10	**March 2016**	Internal Submission International Women's Day MBA Marketing activity	Unit Tests for academic performance for MBA I and MBA II Interview Session	Visit to MIDC Shiroli for MBA I and MBA II MBA intra college competition	MBA Project Submission Shivaji University Semester Exam
11	**April 2016**	University Examination	University examination	University exam	University exam 30th Term end meeting